Team Meeting Minutes

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| **Meeting #:** | 10 |
| **Date:** | 22 October 2013 |
| **Location:** | Level 1 Swinburne Library |
| **Start Time:** | 12:30pm |
| **End Time:** | 1:30pm |
| **Members Present:** | Joshua Stopper (JS)  Tran Xuong Tran (TXT)  Minh Duc Nguyen (MDN)  Daniel Corsaletti (DC)  Shengwei Li (SL) |

**Agenda/Purpose**

1. Feedback from DC about some of the testing completed on the application
2. Discussion on the implementation of noise cancelling. We will leave it out of the final build of the software
3. DC and MDN collaborated on the presentation they will do next week
4. Discussion of what still needs to be completed

**Decisions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Items to complete** | **Date to be completed** | **Person responsible** | **Comments** |
| Check with Caslon if it is ok to not implement noise cancellation | 22/10/2013 | ALL | Meeting with Caslon following this meeting |
| Make a presentation about progress of the project | 28/10/2013 | DC & MDN |  |
| Complete more testing of application | 29/10/2013 | ALL |  |
| Create a final report | 29/10/2013 | ALL |  |

**Status of Previous Decisions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Items to complete** | **Date to be completed** | **Person responsible** | **Comments** |
| Video tests need to be shown to Phillip next meeting | 15/10/2013 | ALL | Will be shown for approval next meeting |
| Test the program using a dummy hand that will not move. Find dummy hand | 22/10/2013 | DC | Complete |
| Create some data that we are able to run through our program to conduct function testing | 18/10/2103 | DC | Complete |
| Get guidance from Caslon about noise cancellation functionality | 15/10/2013 | ALL | Complete |
| Fix changes on SRS and upload for all members | 18/10/2013 | DC | Complete |
| Fix changes on Development Plan | 18/10/2013 | SL | Complete |
| Fix changes on Testing Plan | 18/10/2013 | ALL | Complete |
| Conduct other tests for usability | 22/10/2013 | ALL | Complete |

**Next Meeting**

Next meeting will occur on 29/10/13 at 12:30, most likely in the library